

**UNIVERSITY OF MADRAS**  
(Established under the Act of Incorporation XXVII of 1857 -  
Madras University Act) [State University]  
Centenary Buildings, Chepauk, Chennai 600 005.



No.D.2/ Ph.D. Admission/July 2022/General Circular/2022/ 860

Dated: 30 MAY 2022

From  
THE REGISTRAR i/c,  
University of Madras,

To  
[1] All the HODs, University of Madras (all Campuses).  
[2] All the Principals of Affiliated Colleges, (including Autonomous Colleges)  
[3] All the Directors of Institutions (Conducting Research Activities).

Sir/Madam,

Sub: Ph.D. Admission -**July 2022** session -submission of Application - Intimated - Reg.  
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I am, by direction, to inform you that the online portal for Ph.D. programme for **July 2022 Session** will be opened in the University website [www.unom.ac.in](http://www.unom.ac.in) for the period from **01.06.2022** to **30.06.2022**. The candidates who desires to get admission for **July 2022** session are directed to apply through online and submit the hard copy of the filled in applications along with relevant enclosures to the concerned University Departments / Affiliated Colleges / Research Institutions where they are proposed to undergo their research work along with the prescribed fee of **Rs.500/- with 18% GST (i.e. Rs.590/-)**. The Scheduled Caste / Scheduled Tribe of Tamilnadu candidates alone are exempted from paying the application processing fee and that they should send the copy of the proof at the time of submission of applications.

Further, to inform you that the **Departmental Selection Committee** should be convened only after the last date of receipt of applications from the candidates for **July 2022** session i.e. **30.06.2022** and the Entrance Examination should be conducted during the month of **July 2022 only**. A separate portal will be opened on 01-07-2022 in the University website and the Supervisors should submit the required information's through online by using the candidate's application number as user-id and DOB of the candidate as password and complete the admission process and sent the list of selected candidate along with enclosures should be sent to the University on or before **31.07.2022**. The applications received after the stipulated time i.e. after **31.07.2022** will not be considered for admission.

The Departmental Selection Committee shall conduct the entire process of admission i.e. conduct of Entrance Examination, Preparation of merit list of candidates and verification of certificates. The detail of guidelines / Research Regulation 2021 for the above is available in the University website. The minutes of the selection process duly signed by the Departmental Selection Committee shall be forwarded by the Head of the Institutions / University Departments to the University for Provisional Registration on perusal of records submitted. The University will provide a check-list for this purpose.

The ultimate responsibility of admission rests only with the Heads of the Departments of the University / Principals of the Colleges / Directors of the Research Institutions concerned. If it is observed at a later stage that the admission accorded by the University Department / Affiliated College / Research Institution is incorrect, the same will be cancelled by the University at any stage of the Ph.D. Programme. The Heads of the Departments of the University / Principals of the Affiliated Colleges / Directors of the Research Institutions shall certify that the selections are made on the basis of Research Regulations 2021 / guidelines issued by the University.

Your kind co-operation in this regard is highly appreciated and you are also requested to display this within the notice board for the information of students and faculties.

Yours faithfully,

  
REGISTRAR i/c.

Copy to:

- 1) The Section Officer, Registrar Tapal Section / F.3 DD Section / Networking Centre / E-governance to upload the circular
- 2) The Section Officer, F9 Budget Section request to permit the online payment facilities for the same.

**NOTE:**

1. Hard copy of the application should be submitted to the respective University Departments / Affiliated Colleges (Autonomous and Non- Autonomous) / Research Institutions on or before 30.06.2022.
2. Supervisor's details should be furnished through on-line by using Candidates application Number and DOB [DD/MM/YYYY] as User-id and Password.
3. The University Departments /Affiliated Colleges (Autonomous and Non- Autonomous) / Research Institutions should send the hard copy of applications and Supervisor entry details along with the Minutes and enclosures to the University on or before 31.07.2022.
4. The online application designed for the July 2022 Session alone will be accepted and other applications will not be considered under any circumstances.
5. A Supervisor shall not be permitted to register candidates for Ph.D. in the last two years of his/her service. It is the responsibility of the Supervisor to recommend admission of doctoral students under his/her supervision two years before his/her retirement. The Head of the Institution should monitor and certify that the research supervisor has more than two years of service before retirement while recommending for ratification of admission of doctoral students.
6. Supervisor should strictly follow the guidelines issued by the University and certify the documents as per the checklist verified and found correct.